

CHECKLIST FOR NHF LOAN APPLICATION

www.infinitytrustmortgagebank.com

MORTGAGE PRODUCT:

- Infinity Mortgage Finance Scheme (IMFS)
- National Housing Funds Scheme (NHFS)
- = Infinity Bridging Mortgage Finance (IBM)
- Infinity Homes Ownership Investment

S/No.	Tick to indicate execution		
1.	Account opening with ITMB (N10,000 above)		
2.	Application for loan/ filling of NHF form		
3.	Submission of up-to-date NHF passbook		
4.	Submission of 3 months' pay slip		
5.	Submission of 12 months salary account statement		
6.	Submission of Tax Clearance certificate		
7.	Submission of Offer Letter from a developer		
8.	Execution of Acceptance of Offer		
9.	Payment of equity contribution into account with ITMB		
10.	Submission of Birth certificate/ Sworn age declaration		
11	Payment of packaging fees of N100,000.00 (NOTE; PACKAGING FEES IS NOT REFUNDABLE)		
13	Submission of photocopy of work I.D		
14	Submission of Employment Letter		
15	2 passport photograph		

16	Authority to debit account for packaging fees	
17	Letter of undertaking Not to have access NHF Loan	
18	10% perfection fees on the loan amount payable to IRO unit of FMBN upon disbursement of the facility	
19	Insurance covers on the property upon disbursement of the facility	
20	Letter of introduction from employer	

EQUITY CONTRIBUTION

N15m = 30%

N10m = 20%

N5m = 10%

Interest Rate-----6% p.a

<u>Note:</u>At least 20% of the shortfall between the cost of property you intend to buy and the NHF loan you applied for should be in the account before loan can be processed.

REQUIREMENT FOR ACCOUNT OPENING

- 1. PROPER FILLING OF ACCOUNT OPENING FORM WITH 2 REFERENCE FORM WELL FILLED
- 2. ACCEPTABLE I.D CARD I.e. DRIVER'S LICENSE, NATIONAL I.D, PASSPORT, VOLTERS CARD
- 3. 2 PASSPORT PHOTOGRAPH
- 4. UTILITY BILL i.e NEPA BILL, WATER BILL, WASTE BILL ,TENNANCY AGREEMENT

The Business Manager,
Infinity Trust Mortgage Bank Plc
No. 11. Kaura Namoda Street,
Area 3, Garki
Abuja
Dear Sir,
LETTER OF UNDERTAKING
I hereby undertake that I have never accessed the National Housing Fund Loan from Federal Mortgage Bank of Nigeria.
Kindly proceed with the processing of my National Housing Fund Application.
Thank you.
Name:
Account Number:
Signature